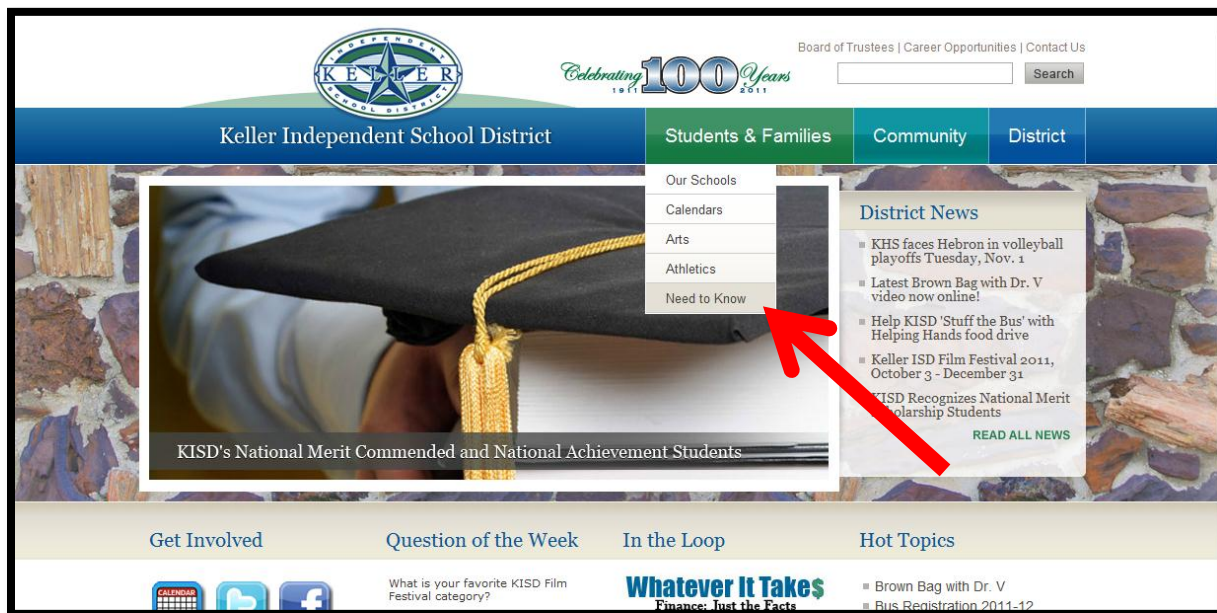## Choosing your Career Cluster. . .
A Journey to Your Future

All 8th grade students will be taking an online Career Clusters Interest Survey. This survey is a career guidance tool that allows the students to respond to questions and identify the Career Cluster of interest based on their responses.

After a Career Cluster is selected, each 8th grade student will be given a 4-year plan based on their Career Cluster and Program of Study. The 4-year plan shows students recommended courses for a particular pathway, what program of study is appropriate during postsecondary education, and recommended extended learning and extra-curricular opportunities. The 4-year high school plan is flexible and should be updated each year as the student's interest and plans change.
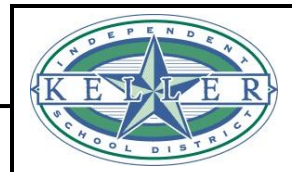
The Student Interest Survey is located on the Keller ISD website.

1. Go to the Keller ISD website at http://www.kellerisd.net/kellerisd and click on the **Students &Family** tab to pull down to **Need to Know.**
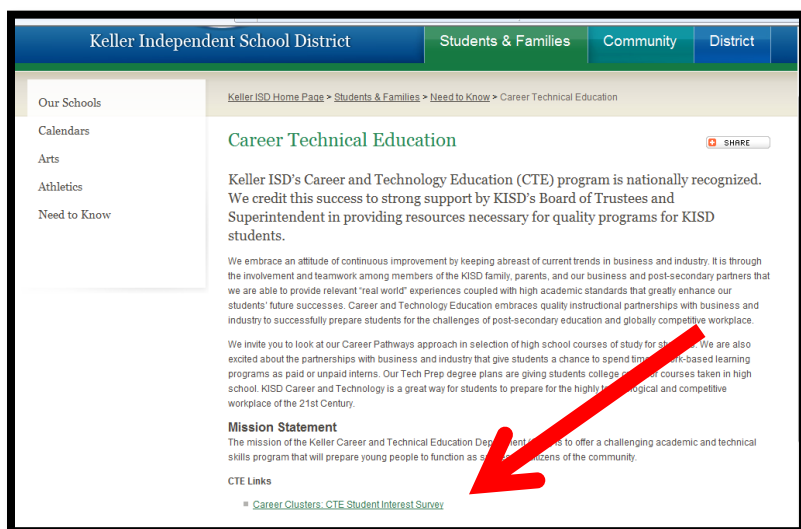
2. Click on the **Career Technical Education (CTE)** link on the **Need to Know** page.
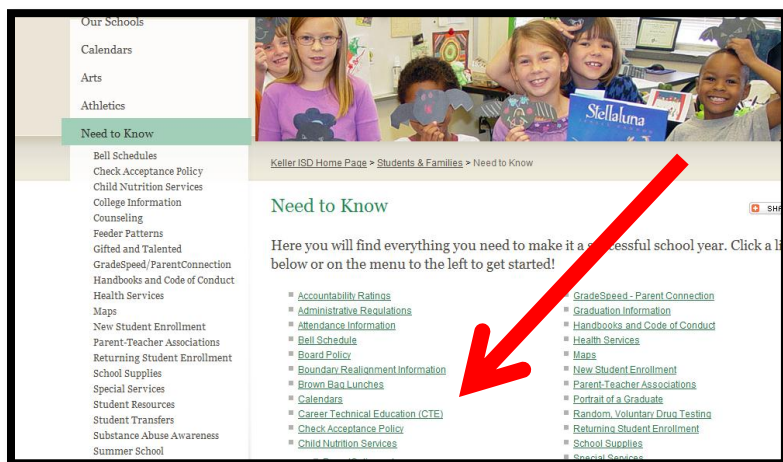
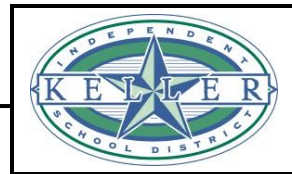3. Click on the **Career Clusters CTE Student Interest Survey link.**

4. The first page has the instructions for completing the survey. Click the green word "here" to begin the survey. If you do not complete the entire survey, your answers will be recorded and you can continue where you left off when you log back in to the survey.

5. You will be asked to log in to the survey by entering your **Student ID** number and your **birthdate** in the format listed below. Select the **Student** button and then click on the **Login** button.
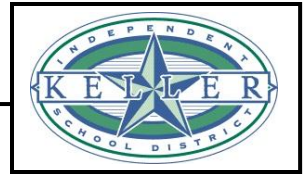

6. After successfully logging in, the Welcome screen will appear and students are given the option to begin the survey by clicking the **Begin Survey** button.

CTE Career Clusters Interest Survey

KISD Career Technical Education

7. The Survey is divided into 16 sections. Select the option that best describes your likes and interests. Answer the questions honestly; your responses will assist you in choosing a career path of study best suited to your individual interests. Click the **Continue** button in the lower right corner to advance to the next page.

8. After you have completed your answers to the survey sections, the system will select a **Career Cluster** best aligned with your interests. The selection will be displayed on the screen.
This page will ask you to click on two (2) of the programs of study that are included in your selected Career Cluster. After you have selected two (2) Programs of Study, click the **Select** button.

9.The final page in the survey summarizes the Career Cluster and the two (2) programs of study that you selected. Once you have successfully completed the survey, click **Logout** button in the upper right corner of the page.

FAQ – Frequently Asked Questions

- <u>I get the following error message ****__Invalid Logon Please Try Again__******</u>
    - o Check your student ID and date of birth and try to log in again. If you do not know your 6-digit Keller ISD Student ID, ask a teacher or in the office.

- <u>I get the following error message ****__Please enter a valid date__*******</u>
    - o The birthdate must be entered in all numbers and in the correct format of 2 digits of month, 2 digits for date and 4 digits for the year (mm/dd/yyyy). If the date does not have 2 digits you must enter a 0 before the number. For example, July 2, 1997 would be 07/02/1997.

- <u>I get the following error message   ***** __Please enter a numeric month__******</u>
    - o The month must be entered as a number and must contain 2 digits. If the month is only 1 digit then enter a 0 before the number. For example February, the second month, would be entered as 02.

- <u>I get the following error message ****__Survey was previously completed. Please contact your campus Counselor to make any changes.__******</u>
    - o You will need to contact your counselor to get the survey reset. Then you will be allowed to complete the survey.

- <u>I get the following error message   ****__Please select a Career Cluster__*******</u>
    - o Choose one (1) of the Career Clusters by clicking in the circle next to your selection. Then be sure to click the **Select** button.

- <u>I get the following error message   ****__Please select two (2) Programs of Study (POS)__******</u>
    - o You must select two (2) from the list of Programs of Study, if you only select one you will get the error. Then click the **Select** button.